



**Annual Report  
and  
Financial Statements  
of the  
Parochial Church Council  
for the year ended  
31<sup>st</sup> December 2016  
*(Part Two)***

# The Parochial Church Council of St Andrew, Kildwick

## Annual Report for the year ended 31 December 2016

### Reference and administrative information

St Andrew's Church is situated in the village of Kildwick. It is part of the Bradford Episcopal Area of the Diocese of Leeds within the Church of England. The correspondence address is The Vicarage, Kildwick, Keighley, West Yorkshire BD20 9BB.

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is exempted from registering with the Charity Commission.

Members of the PCC are either ex-officio, elected by the Annual Parochial Church Meeting (the APCM) holding office for three years, or co-opted by the PCC. Members of the Deanery Synod are ex-officio members of the PCC, holding office for three years; they are also elected by the APCM. Members of the Diocesan Synod are also ex-officio members of the PCC. Members elected by the APCM to the Cross Hills & District Fellowship of Churches Council may be co-opted to serve on the PCC.

PCC members who have served from 1 January 2016 until 30<sup>th</sup> April 2017 are:

<i>Incumbent:</i>	The Revd Robin Figg	Chairperson
<i>Churchwardens:</i>	Mrs Lesley Hudson Mrs Sandie Walton	(from Annual Meeting 2016)
<i>Deanery Synod Reps</i>	Mr Chris Wright <i>One vacancy</i>	(from APCM 2016)
<i>Elected Members:</i>	<i>To serve till 2017</i> Miss Sue Hargreaves Mrs Sandie Walton <i>Vacancy</i>	(became Churchwarden 2016)
	<i>To serve till 2018</i> Mrs Shirley Hoskins Mrs Kathryn Morris <i>Vacancy</i>	
	<i>To serve till 2019</i> Mr Tim Chapman Mrs Sylvia Clark Mrs Jill Wright	
<i>Co-opted Member:</i>	The Revd Di Halliday	
<i>Ex-officio Member:</i>	Dr Marie Stinson	Diocesan Synod member

### Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC operates through a Standing Committee and other support groups which meet between full meetings of the Council and bring ideas and proposals to the PCC.

#### Standing Committee

Members have been the Vicar, the Churchwardens, the PCC Secretary and the PCC Treasurer.

This committee is required by law and has the power to transact the business of the PCC between its meetings subject to any directions that may be given from time to time by the PCC. The Standing Committee also acts as the Finance Committee for the PCC.

During the year the PCC continued to work with groups of two or three PCC members taking lead responsibility for different areas of mission, namely worship, nurture, outreach, work with young people, pastoral care and fabric. These groups have taken the lead in seeking to encourage and develop each area of mission with reports given at the PCC meetings as appropriate.

## Objectives and activities

The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC (Powers) Measure 1956 states the PCC "is to co-operate with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical".

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Andrew's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within the parish. Our worship seeks to put faith into practice in response to our encounter with God through Word and Sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commissions' guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

The parish mission statement is: "Called to be the Body of Christ, we are here to share God's love with all people, through outreach and service, in this community and the world, through the power of the Holy Spirit".

The PCC's objectives include the monitoring of all parish activities and during 2016 it has continued to fulfil this requirement.

As well as responsibility for the maintenance of the church building of St Andrew, the PCC also has responsibility for the Parish Rooms and the Hearse House.

The PCC has achieved its objectives through the pattern of regular and occasional worship, midweek fellowship and study groups, activities for young people, work with other local church communities and other agencies as appropriate. The costs involved in these activities are shown in the financial statements.

Most of the activities of the parish take place because of the generous giving of time and talents by a large number of volunteers. Such is the nature of this stewardship it is not possible to quantify the value of this contribution to the life of the church.

## Achievements and performance

### **Church Attendance**

Following the preparation of a new Church Electoral there were 62 parishioners on the Roll at the APCM 2016 (60 in 2015).

The Average Sunday Attendance (ASA) during the year was 59 (58 in 2015). (This figure is calculated as those aged 16 years or over attending Sunday services and persons attending more than one service on the same day are counted only once.) The average number of visitors included in the above figure was 21 (19 in 2015).

The total number of communicants (including midweek and home communions) during the year was 2,695 (2,727 in 2015).

A detailed record of average actual attendance is as follows:

	<i>Adults</i>	<i>(2015)</i>	<i>Under 16's</i>	<i>(2015)</i>
<b>Sundays</b>				
8.15am Holy Communion	4	(4)	0	(0)
10.00am Holy Communion	52	(52)	4(4)	
	<i>Adults</i>	<i>(2015)</i>	<i>Under 16's</i>	<i>(2015)</i>
<b>Midweek</b>				
Holy Communion	7	(7)	0	(0)
Chuffs	12	(7)	14	(5)
Pilgrim Study Groups	16	(20)		

## **Occasional Offices**

A detailed record of the number of occasional offices conducted is as follows:

Baptism	11	(16)
Confirmation	0	(2)
Affirmation of Faith	0	(3)
Wedding	6	(6)
Funeral	8	(10)
Burial of Cremated Remains	7	(8)

## **Review of the Year 2016**

The full PCC met 7 times during the year (6 regular and 1 extraordinary meeting) with an average attendance of 8 members. There were regular meetings of the Churchwardens with the Vicar. The standing committee and other support groups met regularly as required between full PCC meetings, with minutes and reports being received by the PCC and discussed appropriately.

During the year the regular pattern of worship was maintained and there were several special services with guest preachers. The services associated with the major festivals of Easter and Christmas were well attended, as were other significant days such as Mothering Sunday and Harvest Festival. We experimented with "Café Style" worship on three Sunday mornings during October: initially regarded with some suspicion, this initiative was eventually appreciated by several. The Cross Hills and District Fellowship of Churches held joint worship and social events, such as the Harvest Supper, Christmas in the Park, Easter in the Park and Praise in the Park, which witnessed to the friendship and fellowship found within the local churches. We also heard Mark Waddington speak at a Sunday morning service at St Peter's Methodist church in October as a part of One World Week.

We welcomed pupils, staff and parents from Kildwick school into church regularly for Collective Worship. They also were with us for some of the Christmas services and the older pupils enjoyed "What's the story about Easter?", which explored in greater depth the Easter story, using stations around the church staffed with church members ready and willing to tell the story. Judging from the feedback we received, that went down well. And of course, who could forget "Messy Church"?

We were privileged to explore our faith and its application to 21<sup>st</sup> century living in many ways other than through the regular worship pattern. In April, we listened to renowned Old Testament scholar Margaret Barker at a Saturday seminar and preaching the following day on "Temple themes in Christian Worship". In May, we explored "The Mystery of Everything", a course based on the film of Stephen Hawking's life "The Theory of Everything". In September, Michael Hardin visited again, leading sessions on "The Message of St Paul" and "Being a Peace church"; he preached on this latter subject on the final Sunday morning of his visit. We welcomed the new Archdeacon of Bradford, the Venerable Andy Jolley, to our Patronal Festival on 30<sup>th</sup> November. Finally, in December we welcomed back Tim Lee, from CMS's Jigsaw Kids' Ministry.

The usual pattern of church and community social events took place. In June another very successful Summer Fair was held, again a joint event with Kildwick School and Kildwick & Farnhill Institute. The St Andrew's Fair was held in November, using both the church building and the Parish Rooms. Fundraising events benefiting home and overseas missions were very well supported by many people from the local area and from further afield. These included Coffee Mornings in support of Research into Pancreatic Cancer and Jigsaw Kids' Ministry.

Maintenance of the church building and churchyard and the Parish Rooms has been continued throughout the year, with "spring" cleaning of the church being carried out at various times as necessary. There have also been gardening sessions which have kept all areas of our churchyards looking good. Progress in dealing with matters raised by the last Quinquennial Inspection has been monitored. We have learned to live with the netting on the ceiling and the Repair and Restoration Group has begun the task of planning how we can best deal with the problems of a damp, cold and somewhat inaccessible church and turn it into an asset for both church and community.

The church link with Kildwick Primary School has continued to be an important part of our life. The school came to church for whole school collective worship once a month and several church people continued to go into the school regularly to help in classes. At the beginning of 2016 the Head Teacher, Mrs Debbie Cooksey, announced her resignation with effect from the end of the spring term to take up a new post as Head Teacher of a larger primary school in Bradford. We were delighted to welcome Tim Whitehead as Head Teacher in September (though he endeared himself to many by sitting in the stocks at the Summer Fair!).

The PCC has also followed the development of the new Diocese of Leeds (initially known informally as the Diocese of West Yorkshire & the Dales). The structure of the deaneries within the Bradford Episcopal Area was reviewed; we are now a member parish of the Deanery of South Craven and Wharfedale. Our Area Dean is Revd Canon Philip Gray, from St. Margaret's, Ilkley. Early in 2016 the new Archdeacon, the Venerable Andy Jolley, was welcomed to the diocese and Episcopal Area.

It is clear, both from this report and from those in Part 1 of the Annual Meeting papers, that St Andrew's is a lively, committed parish, whose members work hard to fulfil the far-reaching demands of our Mission Statement.

## **Churchwarden's report on Goods, Fabric and Ornaments of the Church.**

This year (2016) we had our Quinquennial Inspection and we will continue to work through its recommendations during the year. The main concern is the church roof and ceiling which will be a major project for the coming year and beyond.

Essential repair work has been carried in the following areas:

- the clock
- the Parish Rooms - to re-floor one of the toilets, repair of the waste in the kitchen and the boiler
- electrical fitting in the church.
- the boundary wall on the south west corner of the church yard suffered extensive damage due to rainwater and had to be dismantled and made safe by CDC.
- the repair to the porch roof was completed
- repair and re-instatement of the gates.

Regular inspections and maintenance of

- the organ
- Font hoist.
- Fire appliance inspection.

has continued as necessary.

The closed churchyard has continued to be maintained by CDC and the new churchyard strimmed by a contractor. Green Thumb has continued regular treatments of the grass in the memorial garden and the grass is cut by volunteers.

Deterioration in the car park surface has been noted. The vegetation growth at the edges has been removed to aid drainage of surface water.

Work has been done to clear vegetation around the memorials in the churchyard and plaques in the garden of remembrance. The gardens and paths have been kept tidy and we are grateful to all those have worked so hard in the churchyards.

The church is kept clean and tidy by our loyal team of volunteers and the regular 'spring clean and maintenance days' are well supported; thank you all those who give so freely of their time and energy to do all these essential tasks.

The articles appertaining to the church where checked and found correct.

Lesley Hudson and Sandie Walton

## **Financial review**

Receipt and Expenditure falls into two categories: unrestricted (general) funds and restricted funds (funds which can be expended on designated matters only). In this review, “c.” before a figure means ‘around’, and ‘k’ after a figure means thousands.

### **GENERAL COMMENTS**

#### **Gift Aid**

Gift Aid re-imbursements from HMRC have provided a very significant proportion of our overall income in this year, amounting of some 10% of our general income. Gift Aid refunds derive from payments through gift-aided envelopes, gift-aid declarations in the Planned Giving Scheme, and through the HMRC Small Donations scheme. Given both the importance of this income stream to our overall financial viability, and the range and complexity of the recovery methods, very considerable thanks go to Brenda, our Gift Aid Secretary for her assiduous work in respect of this throughout the year. HMRC payments have been coming in regularly, and all three aspects of the scheme are up to date. The PCC is very grateful to Brenda for her work on this throughout the year.

#### **Clock**

The clock needed considerable and expensive repairs during the course of the year, and many people will be aware of how it fell silent pending those repairs during the summer. The PCC is deeply grateful to all those who contributed voluntarily (and without an appeal being launched) to the funds needed for the repairs, and nearly 90% of the monies required were raised through these generous gifts. The clock is now fully repaired and, hopefully, will function without the need for major repairs for many years.

#### **Fabric**

There have been some major issues with fabric this year, fortunately none of them incurring PCC costs. Following the theft of the lead from the roof of the porch, the roof was replaced with a non-lead covering, and our insurers met this cost. The accidental damage to the gates by the car park has been repaired, also at no cost to the parish; and the unstable boundary wall by the carpark is now close to being repaired, again at no cost to the parish. There have been no other exceptional payments during the course of the year, however it should be noted that 5 years have passed since the last Quinquennial (5-yearly) Inspection of the Fabric, as required by law, and this has implications for ongoing work during the next 5-year period.

#### **Legacy**

The PCC wishes to express its thanks for the very generous legacy of £24,000 received during the course of the year. This money forms part of the Legacy Fund, a restricted fund, for expenditure on the church as determined by the PCC.

#### **Grants**

The PCC is grateful for the grant of £6,000 from the Headley Trust, as a contribution to the forthcoming planned renovations works in the church. This money is held on behalf of the Trust until such time as it is expended in accordance with the terms of the grant. Should those works not take place, it will be returned to the Trust.

#### **Financial and Non-financial contributions to the work of the church**

The PCC thanks all who contributed financially towards the work of St Andrew’s during the course of the year; and notes that it would be impossible to continue with our mission and ministry without this support. However, the work of the church does not rest on money alone. The PCC both recognizes and thanks the unpaid work of parishioners and other supporters which contributed much to the life of the church in the past year. Events (summer and autumn fairs, tea and scones); support for church services (including our much-appreciated bell-ringers, choir and tea-and-coffee providers on Sunday); cleaning activities (including church-cleans, grounds maintenance, seasonal liturgical decorations, flowers, brass-cleaning); and work on our publicity and publications all contributed greatly towards the mission and ministry of the parish in 2016. Without this generous support the church would not have been able to maintain its usual activities, and the PCC is very grateful for this support.

#### **SHARE**

The Share Request for 2016 was £35,093. This was an increase on the previous Share Request, despite the fact that our income had fallen, and that under the previous system this would have led to a decrease in the amount requested. This figure represented some 60% of our unrestricted income and would have left us with some £24,000 to cover all expenses, including fabric. As we have advised the diocese in the past, the PCC cannot, within its current income, cover the costs of maintaining a Grade One listed building (as we are required to do), uphold the mission and ministry of the church, and pay the Share in full. The PCC has always striven to pay as much of the Share as is feasible in the context of these responsibilities, and this year has managed to pay £24,500, which is 70% of the sum requested.

In the 2015 report, attention was drawn to the plans for a new Share System for the new diocese (then West Yorkshire and the Dales, now Leeds), and the PCC concerns that this scheme was unrealistic. This has proved to be the case.

Firstly, the sum which the diocese considers the parish should pay towards the Share is **£105,098** (this is not an error). This is approximately twice our income.

Secondly, the diocese considers that, this figure notwithstanding, no parish should pay more than 80% of its income. In our case, the diocese considers that this would be **£50,141**. This would leave us with about £10,000 for all our expenditure.

Thirdly, however, the diocese considers that no parish should be asked for more than 15% more than the 2016 figure. In all, therefore, the Share Request for 2017 is **£40,113**.

The 2016 figure of £35,093 was not achievable. An increase of £5,000 is not feasible. Were the PCC to pay this request, the parish would be left with some £10-15,000 for all our expenditure. Our insurance costs and utility bills alone amount to around £10,000. It is, therefore, wholly unlikely that the Share Request will be met in full in the course of 2017.

## **FUNDS HELD**

### **Unrestricted Funds**

We are pleased to note a small rise in the unrestricted income of the parish during 2016. Partly this reflects the careful work of our Planned Giving Secretary and the income stream from HMRC. It is pleasing to note the increase, however small, following several years of decline.

### **Restricted Funds**

Charitable giving – dedicated collections, especially at Christmas and Harvest and fund-raising events – constitutes a large part of the income to restricted funds. The PCC wishes to express its thanks to all who organised the several fund-raising events held during 2016, and those who supported these events. The beneficiaries are all listed in Note 14 to this report.

Restricted funds were also augmented by the generous legacy noted above, and the grant from the Headley Trust. Interest payments on the funds held in the CCLA (deposit account) remain insignificant.

### **Balances**

The balances held in our several bank accounts are as follows:

Barclays General Account	£14,796
Co-op General Account	£16,072
Co-op Planned Giving Account	£7, 209
CCLA Deposit Account	£71,964

The distribution of funds is as follows:

Unrestricted funds	£48,239
Restricted funds	£61,802

The PCC notes the current situation in respect of the Co-operative Bank and is keeping our deposits therein (which are protected) under continuous review.

### **Reserves Policy**

The policy of the PCC is to keep a minimal level of unrestricted reserves commensurate with prudent financial management. In practical terms, the policy is to maintain reserves representing between 20% to 50% of budgeted normal expenditure (ie amounting to between 2.5 and 6 months payments from unrestricted funds). At the end of 2016 the unrestricted fund balances held in the CCLA Deposit Account amounted to £10,162, which accommodates provision for such reserves.

## **CONCLUSION**

The PCC continues to face considerable challenges in terms of its obligations towards the mission and ministry of the parish, the stewardship of an ancient church building, and a fair contribution to the work of the diocese. 2017 promises to be an interesting year, especially in respect to the current application to the Heritage Lottery Fund (dealt with elsewhere at this APCM); and as the parish looks forward to its significant anniversary in 2020.

**Approved by the PCC on 8 April 2016 and signed on its behalf by:**

The Revd Robin Figg (Chairperson)

## **Independent Examiner's Report to the members/trustees of St Andrew, Kildwick, Parochial Church Council**

I report on the accounts for the year ended 31<sup>st</sup> December 2016, which are set out on the following pages.

### **Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the following requirements have not been met:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with these accounting records.

Mr T Eastwood,  
T.R.E. Accountancy Ltd  
Lismore  
Bent Lane  
Sutton in Craven  
Keighley  
BD20 7AL



**The Parochial Church Council of St Andrew, Kildwick**  
**Financial Statements for the year ending 31 December 2016**  
**Income and Expenditure Account**

		Unrestricted Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
	<b>Note</b>				
<b>Receipts</b>					
<i>Receipts from generated funds</i>					
Voluntary Income	2	50,011	35,493	85,504	59,969
Activities for generating funds	3	13,333	2,129	15,462	11,304
Investment Income	4	0	144	144	213
<i>Receipts from charitable activity</i>					
Income from church activities	5	4,840	2,657	7,497	7,239
<b>Total incoming resources</b>		<b>68,184</b>	<b>40,423</b>	<b>108,607</b>	<b>78,725</b>
<b>Payments</b>					
<i>Charitable Activities</i>					
Payments for Church Activities	6	55,015	8,374	63,389	81,531
<i>Cost of Generating Funds</i>					
Cost of generating voluntary income	7	0	0	0	302
Fundraising Trading Costs	8	4,443	0	4,443	2,436
Governance Costs	9	533	0	533	533
<b>Total resources expended</b>		<b>59,991</b>	<b>8,374</b>	<b>68,365</b>	<b>84,802</b>
<b>Excess of Receipts over Payments/ (excess of Payments over Receipts)</b>		<b>8,193</b>	<b>32,049</b>	<b>40,242</b>	<b>(6,077)</b>

**The Parochial Council of St Andrew, Kildwick**  
**Financial Statements for the year ending 31 December 2016**  
**Statement of Assets and Liabilities**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
<b>Assets used for Church Purposes</b>					
<b>Total</b>	10	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cash Funds</b>					
Barclays General Account		14,796	0	14,796	25,748
Co-op General Account		16,072	0	16,072	17,653
Co-op Planned Giving Account		7,209	0	7,209	6,416
CCLA Deposit Account		10,162	61,802	71,964	25,685
Cash		0	0	0	0
<b>Total</b>		<b>48,239</b>	<b>61,802</b>	<b>110,041</b>	<b>75,502</b>
<b>Other Assets</b>					
Debtors	11	0	0	0	2,800
<b>Total Assets</b>		<b>48,239</b>	<b>61,802</b>	<b>110,041</b>	<b>78,302</b>
<b>Liabilities</b>					
Creditors	12	(360)	0	(360)	(8,863)
<b>Total Net Assets</b>		<b>47,879</b>	<b>61,802</b>	<b>109,681</b>	<b>69,439</b>
<b>Represented by:</b>					
Balances brought forward	13	39,686	29,753	69,439	75,516
Income		68,184	40,423	108,607	78,725
Total		107,870	70,176	178,046	154,241
Expenditure		(59,991)	(8,374)	(68,365)	(84,802)
<b>Balances carried forward</b>	13	<b>47,879</b>	<b>61,802</b>	<b>109,681</b>	<b>69,439</b>

Approved by the Parochial Church Council and signed on its behalf by:

**The Reverend Robin AR Figg**  
**Chairperson**

**Dr Marie Stinson**  
**Treasurer**

# The Parochial Council of St Andrew, Kildwick

## Notes to the Financial Statements for the year ending 31 December 2016

### Note

#### 1 **Accounting Policies and explanatory information**

The Financial Statements have been prepared in accordance with the Church Accounting Regulations 2006, using the Income and Expenditure basis.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe main affiliation to another body, nor those that are informal gatherings of church members.

#### 1.1 **Funds**

##### **Unrestricted Funds**

These represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of a PCC.

##### **Restricted Funds**

These are funds which have to be used in accordance with the specific restrictions imposed by donors, or have been raised by the PCC for particular purposes.

#### 1.2 **Fixed Assets**

Consecrated and beneficed property is excluded from the accounts by Section 10(2)( C) of the Charities Act 2011.

No value is placed on moveable church furnishings held by the Churchwardens on special trust for the PCC and which require a Faculty for disposal, since the PCC considers this to be inalienable property.

The cost of the Parish Rooms has been estimated by the PCC at £100 and they have been depreciated in full. No reliable cost information is available for other assets purchased before 2000, and as such these are not included in the Financial Statements.

Purchase of an asset (other than a consecrated, beneficial or inalienable property) of less than £250 will be written-off in the year of purchase; more valuable items will be depreciated over a period based on the realistic working life of the asset.

# The Parochial Council of St Andrew, Kildwick

## Notes to the Financial Statements for the year ending 31 December 2016

Note		2016	2015
		£	£
<b>2</b>	<b>Voluntary Income</b>		
	<b>Income to Unrestricted Funds</b>		
	Planned Giving	24,176	24,239
	General Collections	5,832	6,363
	Tax Refund on unrestricted gift-aid receipts	8,642	3,606
	General Donations	3,455	2,088
	In memoriam	649	0
	Donations, choir desks, hymn books	0	191
	Refund from Scottish Power	48	3,471
	Clock Donations	775	0
	ElG Payment for Porch	6,434	0
	sub total	<b>50,011</b>	<b>39,958</b>
	<b>Income to Restricted Funds</b>		
	Restricted collections, Missions and Charities	4,587	2,586
	Tax refund on restricted gift-aid receipts	906	1,289
	Legacies	24,000	16,136
	Headley Trust	6,000	0
	sub total	<b>35,493</b>	<b>20,011</b>
	<b>Total</b>	<b>85,504</b>	<b>59,969</b>
<b>3</b>	<b>Activities for Generating Funds</b>		
	<b>Income to Unrestricted Funds</b>		
	Fair Deposits	3,263	0
	Fees from hire of Parish Rooms	5,116	4,823
	Fundraising Events	1,376	1,621
	Refund Fair Advance	0	600
	Heating Fees	1,460	1,190
	Sale of tea and scones in Parish Rooms	748	670
	Sale of cards and histories	208	150
	Photocopying Fees	267	240
	Advertising Fees in Church Magazine	895	605
	Car Park contributions	0	60
	sub total	<b>13,333</b>	<b>9,959</b>
	<b>Income to Restricted Funds</b>		
	Fundraising Events, Missions & Charities	2,129	1,345
	<b>Total</b>	<b>15,462</b>	<b>11,304</b>
<b>4</b>	<b>Income from Investments</b>		
	<b>To Unrestricted Funds:</b> CCLA Account and Bank Accounts	0	73
	<b>To Restricted Funds (CCLA)</b>	144	140
	<b>Total</b>	<b>144</b>	<b>213</b>
<b>5</b>	<b>Income from Church Activities</b>		
	<b>Income to Unrestricted Funds</b>		
	PCC Fees (weddings, funerals etc)	3,917	3,660
	Bookstall	507	308
	Tea and coffee at church services	416	365
	<b>Total</b>	<b>4,840</b>	<b>4,333</b>
	<b>Income to Restricted Funds</b>		
	DBF Fees	2,657	2,786
	Parish Weekend	0	120
	<b>Total</b>	<b>2,657</b>	<b>2,906</b>

# The Parochial Council of St Andrew, Kildwick

## Notes to the Financial Statements for the year ending 31 December 2016

Note		2016 £	2015 £
<b>6</b>	<b>Payments for Church Activities</b>		
	<b>Payments from Unrestricted Funds</b>		
	Parish Share	24,500	13,500
	Church Running Costs	3,810	7,010
	Church Heating Costs	4,728	4,451
	Church Maintenance Costs	269	879
	Church Roof and Ceiling	0	11,920
	Church Porch	5,904	780
	Upkeep of Churchyard, Garden & Car Park	59	2,054
	Parish Rooms Running Costs	2,185	3,133
	Parish Rooms Maintenance Costs	1,565	200
	Upkeep of Services	2,577	3,370
	Organist's Fees	2,885	2,955
	Incumbent's Expenses	905	1,104
	Miscellaneous Ministry Payments	558	493
	Parish Weekend	0	106
	Fixed Assets	1,911	0
	Payments to Missions and Charities	664	276
	Quinquennial Costs	1,223	0
	Nave works	378	4,853
	Clock Repairs	894	0
	sub total	<b>55,015</b>	<b>57,084</b>
	<b>Payments from Restricted Funds</b>		
	Payments to Missions and Charities (note 14)	6,559	3,928
	Upkeep of Churchyard (Binns Grave Fund)	162	164
	Organ Upkeep (Organ Fund)	140	130
	K&B Grain	0	197
	DBF Fees	1,513	2,792
	Parish Weekend	0	120
	Nave works	0	17,116
	sub total	<b>8,374</b>	<b>24,447</b>
	<b>Total</b>	<b>63,389</b>	<b>81,531</b>
	<b>Cost of Supporting Voluntary Income:</b>		
<b>7</b>	<b>Unrestricted</b>		
	Payments supporting generation of voluntary income	0	<b>302</b>
<b>8</b>	<b>Fundraising Trading Costs: Unrestricted Funds</b>		
	Fair payments out	2,113	0
	Bookstall Purchases	678	341
	Cost of Events to support raising General Funds	336	750
	Purchase of cards for resale	88	116
	Tea and Coffee materials	195	170
	Church Magazine Costs	761	819
	Photocopy costs for resale	272	240
	<b>Total</b>	<b>4,443</b>	<b>2,436</b>
<b>9</b>	<b>Governance Costs: Unrestricted Funds</b>		
	Production of Annual Report and PCC Costs	173	173
	Independent Examination Fee	360	360
	<b>Total</b>	<b>533</b>	<b>533</b>

**The Parochial Church Council of St Andrew, Kildwick**  
**Notes to the Financial Statements for the year ended 31 December 2016**

Note		Total 2016 £	Total 2015 £
<b>10</b>	<b>Fixed Assets</b>	<b>0</b>	<b>0</b>
	It should be noted that the Church has fully depreciated all of the assets Please refer to Note 1.1		
<b>11</b>	<b>Debtors</b>		
	Refund due from tax-recoverable on Gift-Aid receipts	0	2,800
	<b>Total Debtors</b>	<b>0</b>	<b>2,800</b>
<b>12</b>	<b>Creditors</b>		
	Accounts Preparation and Examination	360	363
	Parish Share	0	8,500
	<b>Total Creditors</b>	<b>360</b>	<b>8,863</b>

**Note**

<b>13</b>	<b>Restricted Funds</b>	Heating Dev	Binns Grave	Organ Fund	Legacy Fund	
	Funds brought forward	7,482	2,791	701	16,136	
	Incoming Resources	31	12	6	91	
	Donations this year				24,000	
	Resources Expended		-162	-140		
	<b>Funds carried forward</b>	<b>7,513</b>	<b>2,641</b>	<b>567</b>	<b>40,227</b>	
		Missions and Charities	Diocesan Board of Finance	Headley Trust		<b>Total</b>
	Funds brought forward	1,292	1,351	0		<b>29,753</b>
	Incoming Resources	7,622	2,657	4		<b>10,423</b>
	Donations this year			6,000		<b>30,000</b>
	Resources Expended	-6,559	-1,513			<b>-8,374</b>
	<b>Funds carried forward</b>	<b>2,355</b>	<b>2,495</b>	<b>6,004</b>		<b>61,802</b>

The restrictions on expenditure applying to these funds are:

**Heating Development:** expenditure in connection with all aspects of the development of the Church and Parish Rooms heating systems. This includes planning, fundraising, costs associated with obtaining necessary faculties, fees, consents, materials and building works.

**Binns Grave:** expenditure is restricted to the upkeep of the churchyard.

**Organ Fund:** expenditure is restricted to the upkeep of the organ.

**Legacy Fund:** expenditure on the church or church activities as determined by the PCC

**Headley Trust:** expenditure on church restoration in accordance with the grant terms of the Headley Trust.

**Missions and Charities:** expenditure is restricted to payments to Missions and Charities.

**Diocesan Board of Finance:** expenditure is restricted to due payments to the Board for Church Activities.

**The Parochial Church Council of St Andrew, Kildwick**  
**Notes to the Financial Statements for the year ending 31 December 2016**

**Note**

**14 Missionary and Charitable Giving**

Grants represent money allocated out of general (unrestricted) receipts. These are shown together with money raised specifically for a particular organisation or appeal (i.e. restricted collections and fundraising).

<b>31-December 2016</b>	<b>Specific Fundraising</b>	<b>Restricted Collections</b>	<b>Grants</b>	<b>Total</b>
	£	£	£	£
<b>Overseas Missions</b>				
Water Aid		150	521	671
Jigsaw Kids	405	712		1,117
CMS Jigsaw	405	561		966
<b>Home Missions</b>				
St George's Crypt		506		506
Children's Society		385		385
Christian Aid		269	82	351
Action for Children		775		775
Preaching Peace		1,362		1,362
Pancreatic Cancer	676			676
Temple Studies		303		303
Manorlands		50		50
	<b>1,486</b>	<b>5,073</b>	<b>603</b>	<b>7,162</b>

<b>31-December 2015</b>	<b>Specific Fundraising</b>	<b>Restricted Collections</b>	<b>Grants</b>	<b>Total</b>
	£	£	£	£
<b>Overseas Missions</b>				
Kadugli Appeal		690		690
CMS Jigsaw	785			785
Jigsaw Kids' Ministries	785		50	835
Nepal Appeal, Christian Aid			226	226
<b>Home Missions</b>				
St George's Crypt		401		401
Children's Society		301		301
Christian Aid		104		104
Manorlands Hospice		612		612
Temple Studies Group		250		250
<b>Total as Note 6, 2015</b>	<b>1,570</b>	<b>2,358</b>	<b>276</b>	<b>4,204</b>